

MINUTES  
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS  
BOARD OF EDUCATION  
January 15, 2024

Members Present: Baltensperger, Burns, Christopherson, Foltz, Leonard,  
Massaway, Salmi

Members Absent: None

Also Present: Administrators Hill, Scullion, Filpus, Klein, Fay, Marcotte;  
Garrett Neese

PROCEDURAL MATTERS

1. Call to Order

Mrs. Massaway called the meeting to order at 6:00 p.m.

2. Appoint Temporary Chairperson

Mrs. Massaway with support from Mr. Salmi moved that Mr. Foltz be appointed temporary chairperson until officers are elected. Motion carried unanimously.

3. Public Comment

There was no public comment.

4. Recognition/Presentation

1) Board Appreciation - Board members were recognized for their service as part of Board Member Appreciation Month.

2) JROTC - The presentation was postponed until the 2/26/2024 Board of Education meeting.

5. Consent Agenda

Mr. Baltensperger with support from Mr. Leonard moved that the Board approve the minutes of the December 11, 2023 regular Board meeting, the January 10, 2024 Personnel/Policy Committee Meeting, the December 12, 2023 Work Session Meeting, and the January financial statements and bills in the amount of \$436,375.07. Motion carried unanimously.

6. Administrative Reports

Mrs. Scullion, Ms. Filpus and Mr. Klein reported on events occurring in their buildings. Mr. Fay reported on activities in the Athletic Department. Mr. Hill reported on events occurring in the district.

7. MASA/MASB/CCASB Reports

There was no MASB report. Mr. Hill gave a MASA report. Mrs. Massaway gave a CCASB report.

8. Discussion/Action Items

1) Election of Officers

Mr. Baltensperger with support from Mr. Christopherson moved that the Board elect Mrs. Massaway as president, Mr. Leonard as vice president, Mr. Burns as secretary and Mr. Christopherson as treasurer. Motion carried unanimously.

2) Approval of By-Laws

Mr. Foltz with support from Mr. Leonard moved that the Board approve the By-Laws from Section 2000 of the Policy Manual. Motion carried unanimously.

3) Resolution Fixing Time, Date and Place of Monthly Meetings

Mr. Baltensperger with support from Mr. Burns moved that the Board approve the schedule for monthly meetings on February 26, March 18, April 15, May 20, June 17, July 15, August 19, September 16, October 21, November 18, December 9, January 20, to begin at 6:00 p.m. and the meetings to be held in the Houghton High School Board Room or Library or the Houghton Elementary School. Motion carried unanimously.

4) Bank Signature Authorization

Mr. Salmi with support from Mr. Burns moved that the Board authorize their officers Mrs. Massaway, Mr. Fay, Mr. Burns, Mr. Christopherson and Superintendent Hill to sign checks. Motion carried unanimously.

5) Resolution to Approve One Additional Day of On-site REMC Services for the Remainder of the 2023-2024 School Year at a Cost of Approximately \$12,000.00

Mr. Foltz with support from Mr. Christopherson moved that the Board approve one additional day of on-site REMC services for the remainder of the 2023-2024 school year at a cost of approximately \$12,000.00. Motion carried unanimously.

6) Resolution to Approve Updated Thrun Policies 4108, 4207, 4402-R, 4403-R, 4404, 4405-R, 4407, 4408, 4409-R, 4503-R and 4504 Using the Attached Resolution

Mr. Burns with support from Mr. Foltz moved that the Board approve updated Thrun Policies 4108, 4207, 4402-R, 4403-R, 4404, 4405-R, 4407, 4408, 4409-R, 4503-R and 4504 Using the Attached Resolution. Motion carried unanimously.

7) Resolution to approve CCASB Community Impact Award Nominee

Mr. Christopherson with support from Mr. Leonard moved that the Board approve a resolution to name 31 Backpacks the CCASB Community Impact Award nominee. Motion carried unanimously.

8) Round Table/Discussion

9. Adjournment

There being no further business, Mr. Christopherson moved that the meeting be adjourned. Mrs. Massaway adjourned the meeting at 6:34 p.m.

Respectfully submitted,

Colette Patchin, Acting Secretary

Brent Burns, Board Secretary