



HOUGHTON-PORTAGE TOWNSHIP SCHOOLS

1603 Gundlach Rd. | Houghton, Michigan 49931
(906) 482-0450 | FAX (906) 487-5218
www.hpts.us

ANDERS HILL – Superintendent

The Houghton- Portage Township Schools will be accepting bids for the 2026-2027 school year at the high school/ middle school, elementary school, and bus garage parking lot. We will need to retain separate bids for each location.

Timing & On-Site Presence

- All plowing must be completed by 7:15 a.m. Contractor must be on-site until at least 7:00 a.m. to ensure lots are ready for morning traffic.

Service Trigger

- Plowing required when 2" of snow accumulates.
- One plow pass per day is sufficient (district maintains during the day).

Scope of Work

- General snow removal for all main parking lots and sidewalks.
- Back-blading/scraping all entrances as close as possible.
- **Exception:** Door 11 at the high school is excluded from contractor responsibility.
- **Excluded areas:** Walking path along Gundlach Road, athletic fields, and elementary playground (inside fence).

Scraping Mat

- Required year-round during warm-up periods or upon reasonable request.
- Minimum twice per year in high-traffic areas at both schools and front of bus garage.

Holiday Breaks & Snow Days

- Front lot (HS gym door 1 to door 28), receiving doors, and food delivery entrances must be cleared enough for semi-truck navigation at both schools.
- Other lots should be maintained as needed.

Weekend Work

- Occasional weekend snow removal may be needed for school events. Bid must include a daily rate for both schools (though typically handled by district maintenance).

On-Site Storage

- Free on-site parking/storage available behind the bus garage for up to two loaders.
- Extra blades and equipment storage permitted with Maintenance Director approval.

Damage Responsibility

- Contractor is responsible for repairing and billing any property damage beyond normal snow removal operations.

Bid Structure

- Monthly rate: November 14 – March 15
- Daily rate: Before November 14 and after March 15 (including weekend work)

Pre-Bid Site Visit



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- Maintenance Director available for property walk-through to explain snow removal procedures, snow dump areas, and district responsibilities.

Please submit your bid to the Business Manager, Houghton-Portage Township Schools, 1603 Gundlach Road, Houghton, MI 49931, or faxed to the same at (906) 487-9764, or emailed to smarcotte@hpts.us no later than October 1, 2026. We reserve the right to reject any and all bids.

Thank you,

A handwritten signature in black ink that reads 'Anders Hill'.

Anders Hill
Superintendent