

MINUTES
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS
BOARD OF EDUCATION
July 20, 2020

Members Present: Baltensperger, Christopherson, Fay, Foltz, Leonard
Massaway, Verran

Members Absent: None

Also Present: Administrators Kramer, Klein, Filpus, Hill; Colette
Patchin, Garrett Neese

PROCEDURAL MATTERS

1. Call to Order

Mr. Christopherson called the meeting to order at 6:02 p.m.

2. Public Comment

The Board received public comment.

3. Consent Agenda

Mr. Baltensperger with support from Mr. Foltz moved that the Board approve the minutes of the June 8, 2020 regular meeting and the June financial statements and bills in the amount of \$483,250.34. Motion carried unanimously.

4. Administrative Reports

Reports were deferred to discussion items under summer updates.

5. MASB, MASA & CCASB Reports

There were no MASB, MASA, or CCASB reports.

6. Discussion Items

- 1) Ms. Kramer provided the board a report on the summer updates.
- 2) Ms. Kramer presented the first reading of the 2020 NEOLA policy updates.
- 3) Ms. Kramer will led a discussion about the 2020-2021 return to school plan.

7. Action Items

1) Resolution to Participate in School Bond Loan Fund

Mrs. Massaway with support from Mrs. Verran moved that the Board approve a resolution to participate in the School Bond Loan Fund. Motion carried unanimously.

2) Designation of Depositories for School Funds

Mrs. Verran with support from Mr. Foltz moved that the Board approve the designation of Superior National Bank as the depository of general fund, debt retirement, capital projects monies, federal tax deposits, athletics and school service accounts, and trust fund; Incredible Bank as the depository for the trust and agency fund; the Michigan School District Liquid Fund as the depository for general fund and capital projects; and the Michigan Tech Credit Union as the depository for the elementary trust and agency account. Motion carried unanimously.

3) Designation of Individuals Responsible for Posting Public Notice of Meetings

Mr. Fay with support from Mrs. Verran moved that the Board approve the designation of Sara Marcotte and Colette Patchin for posting public notice of meetings. Motion carried unanimously.

4) Delegation of Election Duties

Mr. Baltensperger with support from Mrs. Verran moved that the Board approve the delegation of Sara Marcotte to attend to all election duties. Motion carried unanimously.

5) Adoption of Legal Reference Note

Mrs. Massaway with support from Mr. Baltensperger moved that the Board designate themselves as a General Powers School District by operational law. Motion carried unanimously.

6) Approval of Organizational Memberships - MASA, MASB, CCASB

Mr. Foltz with support from Mrs. Massaway moved that the Board approve the organizational memberships in the Michigan Association of School Administrators, the Michigan Association of School Boards and the MASB Legal Trust Fund, and the Copper Country Association of School Boards. Motion carried unanimously.

7) Approval of Annual Retainer Contracts - School Attorney and Auditor

Mrs. Massaway with support from Mr. Foltz moved that the Board approve the annual retainer contracts with the law firms of Neuminen, DeForge & Toutant of Houghton and Ryan Law Offices of Iron Mountain as their counselors, the Thrun Law Firm serving as school attorneys for school elections and matters pertaining to school law, and Rukkila, Negro & Associates to serve as school auditor. Motion carried unanimously.

8) Designation of Carriers to Transport Students

Mr. Foltz with support from Mr. Fay moved that the Board designate Lamers Transit as the transportation provider for the district, all area schools, Copper Country I.S.D., Michigan Technological University, Houghton Transit Authority, Hancock Transit, and any

other carrier designated by the Board or approved by the Superintendent as carriers to transport students. Motion carried unanimously.

9) Selection of Representative for CCASB

Mrs. Verran with support from Mr. Leonard moved that the Board approve the selection of Mrs. Massaway as representative for the CCASB. Motion carried unanimously.

10) Approval of Board Member Travel

Mr. Fay with support from Mr. Foltz moved that the Board approve member travel to MASB, MASA, and NSBA functions and seminars, the U.P. Legislative Summit, the Governor's education summit, and local CCASB functions. Motion carried unanimously.

11) Resolution to Designate Julie Filus as District Representative in the Absence of Superintendent

Mrs. Massaway with support from Mr. Fay moved that the Board designate Julie Filpus as district representative in the absence of the Superintendent. Motion carried unanimously.

12) Resolution Setting the First Day of School for 2020-21 School Year

Mr. Foltz with support from Mrs. Massaway moved that the Board designate Tuesday, September 8th as the first day of school for the 2020-21 school year. Motion carried unanimously.

13) Resolution to Change the August Board Meeting to August 10th, 2020

Mrs. Massaway with support from Mr. Leonard moved that the Board approve moving the August Board Meeting to August 10th, 2020. Motion carried unanimously.

8. Other Concerns

There were no other concerns.

9. Adjournment

There being no further business, Mr. Leonard moved that the meeting be adjourned. Mr. Christopherson adjourned the meeting at 6:38 p.m.

Respectfully submitted,

Colette Patchin, Acting Secretary

Crystal Verran, Board Secretary