

MINUTES
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS
BOARD OF EDUCATION
July 17, 2017

Members Present: Baltensperger, Christopherson, Crane, Verran, Wheeler

Members Absent: Foltz, Schrank

Also Present: Administrators Klingbeil, Marcotte; Shirley Belej,
Garrett Neese, Kristina Sundstrom

PROCEDURAL MATTERS

1. Call to Order

Mr. Baltensperger called the meeting to order at 6:00 p.m.

2. Public Comment

There was no public comment.

3. Consent Agenda

Mr. Christopherson with support from Mrs. Verran moved that the Board approve the minutes of the June 19, 2017 regular meeting, and the June financial statements and bills in the amount of \$281,245.61. Motion carried unanimously.

4. MASB, MASA & CCASB Reports

There were no MASB, MASA, or CCASB reports.

5. Discussion Items

- 1) Mrs. Klingbeil updated the board on the summer updates and the search for a new high school principal.

6. Action Items

1) Resolution to Participate in School Bond Loan Fund

Mrs. Verran with support from Mr. Crane moved that the Board approve a resolution to participate in the School Bond Loan Fund. Motion carried unanimously.

2) Designation of Depositories for School Funds

Mr. Wheeler with support from Mr. Christopherson moved that the Board approve the designation of Superior National Bank as the depository of general fund, debt retirement, capital projects monies, federal tax deposits, athletics and school service accounts, and trust fund; River Valley State Bank as the depository for the trust and agency fund; the Michigan School District Liquid Fund as

the depository for general fund and capital projects; and the Michigan Tech Credit Union as the depository for the elementary trust and agency account. Motion carried unanimously.

3) Designation of Individuals Responsible for Posting Public Notice of Meetings

Mrs. Verran with support from Mr. Crane moved that the Board approve the designation of Shirley Belej and Colette Patchin for posting public notice of meetings. Motion carried unanimously.

4) Delegation of Election Duties

Mr. Crane with support from Mr. Christopherson moved that the Board approve the delegation of Sara Marcotte to attend to all election duties. Motion carried unanimously.

5) Adoption of Legal Reference Note

Mrs. Verran with support from Mr. Wheeler moved that the Board designate themselves as a General Powers School District by operational law. Motion carried unanimously.

6) Approval of Organizational Memberships - MASA, MASB, CCASB

Mr. Crane with support from Mrs. Verran moved that the Board approve the organizational memberships in the Michigan Association of School Administrators, the Michigan Association of School Boards and the MASB Legal Trust Fund, and the Copper Country Association of School Boards. Motion carried unanimously.

7) Approval of MASB LRN Program

Mrs. Verran with support of Mr. Wheeler moved that the Board approve participation in the MASB Legislative Relations Network (LRN) Program and designate Mr. Christopherson as their LRN representative. Motion carried unanimously.

8) Approval of Annual Retainer Contracts - School Attorney and Auditor

Mr. Crane with support from Mr. Christopherson moved that the Board approve the annual retainer contracts with the law firms of Vairo, Mechlin & Tomasi of Houghton and their successor firm, and Ryan Law Offices of Iron Mountain as their counselors, LaPointe & Associates, P.C., as their attorney for special education matters, the Thrun Law Firm serving as school attorneys for school elections and matters pertaining to school law, and Rukkila, Negro & Associates to serve as school auditor. Motion carried unanimously.

9) Designation of Carriers to Transport Students

Mr. Christopherson with support from Mr. Crane moved that the Board designate Lamers Transit as the transportation provider for the district, all area schools, Copper Country I.S.D., Michigan Technological University, Houghton Transit Authority, Hancock Transit, local taxi companies, R&A Transportation, and any other

carrier designated by the Board or approved by the Superintendent as carriers to transport students. Motion carried unanimously.

10) Selection of Representative for CCASB

Mr. Baltensperger with support from Mr. Wheeler moved that the Board approve the selection of Mrs. Verran as representative for the CCASB and Mr. Baltensperger as alternate. Motion carried unanimously.

11) Approval of Board Member Travel

Mr. Crane with support from Mr. Christopherson moved that the Board approve member travel to MASB, MASA, and NSBA functions and seminars, the U.P. Legislative Summit, the Governor's education summit, and local CCASB functions. Motion carried unanimously.

12) Motion to Designate Patrick Aldrich as District Representative in the Absence of Superintendent

Mr. Wheeler with support from Mr. Crane moved that the Board designate Julie Filpus as district representative in the absence of the Superintendent. Motion carried unanimously.

13) Resolution to Hire New Teaching Personnel

Mr. Crane with support from Mr. Christopherson moved that the Board approve a resolution to hire Sarah Hampton as a kindergarten teacher and Charity Lee as the elementary resource room teacher. Motion carried unanimously.

14) Schools of Choice Program for 2017-18 School Year

Mr. Crane with support from Mr. Wheeler moved that the Board participate in the Schools of Choice program for the 2017-18 school year. Motion carried unanimously.

15) Michigan High School Athletic Association ("MHSAA") Membership Resolution

Mrs. Verran with support from Mr. Wheeler moved that the Board approve a resolution to participate under the guidelines of MHSAA. Motion carried unanimously.

16) Resolution Setting the First Day of School for 2017-18 School Year

Mrs. Verran with support from Mr. Crane moved that the Board designate Tuesday, September 5th as the first day of school for the 2017-18 school year. Motion carried unanimously.

7. Other Concerns

There were no other concerns.

8. Adjournment

There being no further business, Mr. Crane with support from Mr. Wheeler moved that the meeting be adjourned. Mr. Baltensperger adjourned the meeting at 6:20 p.m.

Respectfully submitted,

Shirley Belej, Acting Secretary

Crystal Verran, Board Secretary